

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
November 1, 2021

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Doug Edge
Doug Harris
Judy Coleman
Nick Lodise
Nicholas Toth

Staff in Attendance

Diane McKairnes, Treasurer
Dorothy Omietanski, Secretary
Robert DeBias, Solicitor
John Baran, Chief of Police
Debbie Mahon, Mayor

Councilmembers Absent: none

Councilmembers Late to Arrive: none

Staff Absent: Kurt Ludwig, Water Authority and William Wheeler, Fire Marshall/Borough Manager

Guests in Attendance: Jim Pio and Trisha Boyle

Call to Order: Mr. Wheeler called the meeting to order at 7:42 pm; all those present joined in the Pledge of Allegiance.

Executive Session: An executive session was held from 6:45pm to 7:40pm to discuss tactical equipment the police department would like to purchase.

Public Comment:

- Bellevue Ave Property – Ms. Boyle inquired about the property on Bellevue Ave with all the boxes around the outside of the property. Mr. Wheeler explained that the new code enforcement officer sent the owner of the property a letter on October 25, 2021 citing multiple violations. The owner has 20 days to remedy the issue. Each violation has a fine attached to it, and the fines are per day per violation. The issue will most likely go to district court and from there can be appealed to county court.
- Thank You – Ms. Boyle would like to thank the 150th committee for all their hard work hosting the multitude of events this fall in the Borough.
- Property Reetz and Main – Ms. McKairnes inquired if the property on Reetz and Main received a letter for violations on their property. Mr. Wheeler was not aware of the issue and will look into it.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Edge to approve the minutes of October 4 and 19, 2021; Motion passed with all in favor 7-0-0 with recognition for a job well done by Ms. Omietanski and her son Stanley Omietanski for their efforts with the Ghost Tour events.

Police Report:

- Police Report - Mayor Mahon read the report for the month of October 2021: 15 Incidents, 1 Accidents, 7 Assists, 0 EMS, 10 Court, 1 Summary Citations, 15 Traffic Citations, 0 Criminal Arrests, 1 Parking and 0 Court for a total hour worked: 235 Total Salary \$6,085.00. Note extra hours worked for the 5K run/Beerfest was 16 hours and Drug Take Back Day was 12 hours.
- Police Committee Meeting – The police committee met on October 27, 2021.
- Police Service – Ms. Coleman wanted to make sure that the police were being reimbursed for their time assisting the 150th committee at the various events hosted in October. Mayor Mahon explained that some of the time the police served were regular working hours so the time is noted but not charged. The Middletown Police Department also did not charge for their services at the Pop-Up Beer Event, but if they had it would have come to roughly \$1,000.
- Electronic Speed Sign – Chief Baran is installing another speed sign opposite from the current one on Trenton Rd. Mr. Wheeler does believe the current sign is slowing traffic down in front of his house.
- Drug Take Back Event – Hulmeville Police Department collected 52.09 pounds of drugs at the event this past weekend.
- Tree Lighting – The tree lighting event will be held on November 26th at Memorial Park. The entire event will be at the park. The Historical Society is planning to have a food truck, snacks and cookies. Santa will arrive on a fire truck and give out goodies and collect letters.
- Ghost Tour – Mr. Mandolesi stated customers on the ghost tours were very impressed with the police escort that took place during the tours. The police did an outstanding job assisting the tours.
- Interactive Crime Map – Mr. Edge would like the police committee to discuss reporting information for the Interactive Crime Map. The entire Lower Bucks County area is blank compared to Philadelphia and Trenton.

Motion made by Mr. Edge and seconded by Mr. Lodise to purchase police equipment not to exceed \$1,400; motion passed with all in favor 7-0-0.

Mayor:

- 150th Committee – The next 150th meeting will be 11/3/21 at Borough Hall. The mayor may not be in attendance. The committee should focus on completing the profit/cost information and reviewing the events that took place. The next event should be the virtual

cooking class. The ghost tours collected \$340 per event and have received four payments to date.

- Volunteer Recognition – The youth 18 and younger will be recognized for their volunteer work in 2021 at the 12/21 work session. Any council member who knows of a youth who helped out this year please submit their name to the Mayor.
- Playground – Stephanie, a resident at 344 Main Street, would like to help with playground maintenance. Debbie gave her contact information to Mr. Wheeler. He will reach out to her and see if she would like to be head of the playground committee for 2022.

Stormwater/Floodplain/MS4:

- Annual MS4 Report – Mayor Mahon signed the annual MS4 Status Report and provided a copy to Ms. Omietanski to be filed.
- Earth Day – Mayor Mahon submitted the sign in sheet for volunteers who attended the 2021 Earth Day event to be filed.
- Middletown Township Water Project – There are ongoing water issues in Middletown Township which have made their way into Hulmeville Borough. Middletown is currently working on a project across from Hoover Elementary, which will hopefully help to reduce some of these water issues.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
 - Lawn and garden pick up 4/1-12/1 weekly

Borough Manager: no report

Fire Marshal: no report

Emergency Management Coordinator: no report

Zoning/ Code Enforcement: no report

Water and Sewer:

- Sewer Cap Letter – Mayor Mahon is taking Mr. DeBias’s suggestion and will reduce the letter to just include the third paragraph, which explains the sewer cap issue clearly.
- Budget – The Authority did meet and approve their 2021-2022 budget

Motion made by Mr. Edge and seconded by Mr. Lodise to approve the Hulmeville Borough Authorities 2021-2022 budget; motion passed with all in favor 7-0-0.

Borough Property:

- Young’s Tree Service – Mr. Mandolesi asked for approval to pay \$1,800 to Young’s Tree Service for an emergency removal of a tree on municipal property that was ready to fall on a resident’s home. The tree was partially uprooted and hanging over the resident’s house, and if it had come down it would have gone through the home.

Motion made by Mr. Mandolesi and seconded by Mr. Edge to approve the emergency spending of up to \$1,800 for Young’s Tree Service to remove a tree on Borough property; motion passed with all in favor 7-0-0

- Memorial Park Tree Trimming – Mayor Mahon recommended that council hire Young’s Tree Service to trim some trees in Memorial Park before the tree lighting event on 11/26/21. Mr. DeBias suggested receiving an estimate for the work for approval at the work session.
- Pavilion – The organization who provided the grant money for the pavilion would like to come see the structure. They are going to come Thursday or Friday to present the Borough with the final check for \$4,969. Mr. Wheeler will notify council when he has the exact time they plan to visit.

Trash:

- Complaint – A resident on McCarthy called and complained about the trash collection being at 6:30am. The noise ordinance does not apply to trash collection. Council all agreed 6:30 am is a reasonable time for trash collection in the Borough.

Lights: no report

Streets:

- Sign Damaged – The arrow sign across from the clock on Bellevue Ave is bent. Mr. Lodise will look at it.

Personnel: no report

Finance:

- 2022 Budget – The budget is ready for advertising. Mr. Harris will need to forward a copy of the budget to Ms. Omietanski. The budget will need to be available for inspection for a 10-day period which Ms. Omietanski confirmed will be 11/11 – 11/26. Mr. DeBias reminded council that budget items still need approval before expenditures can be made. Expenditures are approved on a monthly basis and the budget is just a guide.

Motion made by Mr. Harris and seconded by Ms. Coleman to advertise the budget for adoption at the December meeting; Motion passed with all in favor 7-0-0.

- Comcast – Mr. Toth was able to reach someone at Comcast who was able to help break down the bills the Borough is currently receiving. In order to lower the cost council needs to have just one service come in through the police department and drill a hole in the wall and bring the service into the secretary's office. Mr. Toth will discuss the matter with the Borough Manager.

Solicitor Report:

- Ratification – Mr. DeBias stated council needs to ratify the actions taken at the October 19th work session.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to ratify the actions taken at the October 19th work session; motion passed with all in favor 7-0-0.

- Snow and Ice Bids – KE Seifert was the lowest bid received for the snow and ice bid. Mr. DeBias called the three references provided by KE Seifert. He received good feedback from PennDOT and Langhorne Manor and did not hear back from Pennel Borough. Mr. Mandolesi did talk to several people in Pennel and Langhorne Manor, and all had great things to say about KE Seifert. Council needs to decide how many years they want to make the contract for.

Motion made by Mr. Mandolesi and seconded by Mr. Harris to accept the bid for a 3-year contract with KE Seifert; motion passed with all in favor 7-0-0

Motion made by Mr. Harris and seconded by Mr. Lodise to authorize the signing of the contract with KE Seifert for a three-year contract; motion passed with all in favor 7-0-0.

- Peace Valley – Peace Valley has invited council to visit the facility before it opens to the public. Mr. Wheeler will schedule a time and let council know
- RDA Third Quarter Report – Ms. Omietanski confirmed that she did send the third quarter municipal grant reports to the RDA.

Treasurer's Report: Treasurer's Report for November 1, 2021 was made available for inspection:

- | | |
|---|----------------------|
| General Fund Checking Balance as of October 1, 2021: | \$ 164,567.86 |
| Expenses Totaled: | \$ -30,395.22 |
| Income Totaled: | <u>\$ 18,981.55</u> |
| General Fund Checking Balance as October 31, 2021: | \$ 153,154.19 |

- | | |
|---|---------------------|
| Sewer Fund Checking Balance as of October 1, 2021: | \$ 29,463.56 |
| Expenses Totaled: | \$ -22,759.30 |
| Income Toted: | <u>\$ 34,338.22</u> |
| Sewer Fund Checking Balance as of October 31, 2021: | \$ 41,042.48 |

- | | |
|--|---------------|
| Sewer Fund PLGIT Balance as of October 1, 2021: | \$ 220,771.48 |
|--|---------------|

- | | |
|---|---------------------|
| Highway Aid PLGIT Balance as of October 1, 2021: | \$ 72,052.40 |
| Interest | \$ 0 |
| Deposit | \$ 0 |
| Expenses | <u>\$ -14.65</u> |
| Highway Aid PLGIT Balance as of October 29, 2021: | \$ 72,037.75 |

- | | |
|--|----------------------|
| General Fund PLGIT Balance as of October 1, 2021: | \$ 848,236.77 |
| Interest | \$ 0 |
| Deposits | \$ 0 |
| Expenses Total: | <u>\$ -7,437.80</u> |
| General Fund PLGIT Balance as of October 29, 2021: | \$ 840,798.97 |

Bills: A copy of the bill list dated October 26, 2021 was provided to Council and offered for review by the public.

- | | |
|---|----------------------|
| General Fund beginning balance as of October 29, 2021: | \$ 146,372.13 |
| ending balance as of November 4, 2021: | \$ 120,393.75 |

- | | |
|--|--------------|
| Sewer & Water beginning balance as of October 29, 2021: | \$ 32,513.46 |
| ending balance as of November 1, 2021: | \$ 31,651.10 |

A motion made by Mr. Mandolesi seconded by Mr. Edge and carried unanimously to approve the bill list dated October 26, 2021; Motion carries 7-0-0.

Correspondence:

- Langhorne Community Memorial Association – The Langhorne Community Memorial Association is hosting two events one on November 11 and another on November 13, 2021 at 102 W Maple Ave to honor WWI service members. They are looking for a representative from Hulmeville to participate in the events. Mayor Mahon copied the information and forwarded it to Mr. Edge and Mr. Lodise.

New Business: none

Old Business: none

The meeting was adjourned at 9:04 pm; motion made by Mr. Edge seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary